

Alexandria Community Policy and Management Team

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Tricia Bassing, Chair
Community Services Board

Meghan McGrane, Vice-Chair
Finance Department

Vacant
Private Provider

Felicia Simmons
Health Department

Greta Rosenzweig
Social Services

Carla Oliver
Family Representative

Mike Mackey
Court Service Unit

Theresa Werner M.Ed., J.D.
ACPS- Special Education

February 22, 2023 - Meeting Minutes

Members present: Tricia Bassing, Mike Mackey, Meghan McGrane, Greta Rosenzweig

Staff/Others present: Jasmine Chapman, PJ Gingery, Sharon Minter, Richard Orah

Meeting called to order at 2:05pm by T. Bassing
Quorum present.

I. Welcome and Introductions

II. Public Comments: No requests to make public comments received.

III. Minutes of the November 30, 2022, and January 25, 2023 meetings reviewed. Motion to accept minutes of both meetings made by M. McGrane, seconded by G. Rosenzweig. No additional discussion. Motion passed.

IV. Fiscal Reporting & Program Review

- **Finance Reports** – Presented by R. Orah. CSA FY23 allocation is \$8.4M. YTD expenditures are \$3.4M with 35% of the allocation currently spent. YTD local match for expenditures is \$1.7M. YTD refunds to CSA are \$18K. FY23 expenditures billed to Medicaid, through December 2022, are \$143K. YTD local match for Medicaid expenditures is \$71K. YTD expenditures billed to IV-E are \$357K with no local match required.
- **CSA Reports** – Presented by J. Chapman and PJ Gingery. FY23 IEP Wrap allocation is \$78,838 with no funding for services requested to date. J. Chapman is working on converting two client cases, previously funded under the Protected category, to IEP Wrap-funding. FY23 Protected funds allocation is \$201,836 with \$140K encumbered thus far. YTD Protected funding expenditures are \$53K.
 - FAPT continued to hear cases every week utilizing the MS Teams virtual platform. Any technical issues encountered were effectively managed. During the month of January, the FAPT team reviewed 32 client cases as follows: 20-Foster Care, 3-Prevention, 7-Congregate Care [6 for Parental Agreement clients, 1 for a Foster Care client] and 5-Protected (Non-Mandated) Funding.
 - T. Bassing requested that the congregate care report be further broken down by actual numbers for residential facilities and group homes. CSA staff will work to further aggregate this report going forward.
 - Request made to see if the congregate care report can be placed on SharePoint site and updated in real time. Will explore if the new Kinship software can assist with this request.
 - Discussion about need for workers to complete required authorizations in more timely manner in order to get purchase orders to providers. Team members stated their intention to work more proactively with their respective workers on addressing this issue.

V. Discussion Items

A. NOVA CSA Symposium

- Reminder to Team members of the 3/15/23 event and the need to register even if only planning to attend the CPMT Roundtable luncheon.
- Discussion of the day's planned activities to celebrate 30 years of CSA.

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- CPMT Roundtable luncheon will include a presentation by and discussion with DBHDS staff on state initiatives in the area of behavioral health services and the regional response to the youth opioid addiction crisis.

B. CSA Time-to-Service Study & Data Collection

- S. Minter informed the group that the Office of Children's Services is requesting data on the length of time between a client case being open to CSA and service inception.
- Data will be tracked for new client cases during the months of February and March with a final submission date of April 15, 2023 for survey and data.
- M. McGrane asked that a discussion of the final data from this task and any observations the CSA staff makes around this task and data be included as a future meeting agenda item.

C. Adoption of Updated Electronic Participation Policy

- The ACPMT adopted the initial Electronic Participation Policy in 2021.
- Effective September 1st, 2022, certain Advisory Groups were permitted to avail themselves of all-virtual public meetings under Code of Virginia § 2.2-3708.3(C), whereby all members of the public body participate through electronic communication means in the absence of an emergency declaration.
- This change will enable the ACPMT to hold two of its meetings per year virtually with proper notification to the public.
- Motion to accept the Electronic Participation Policy, updated as of 9-1-22 with guidelines for holding virtual meetings absent an emergency declaration, made by M. McGrane, seconded by G. Rosenzweig. No further discussion. Motion passed.

D. Policy Revisions/Updates/Approvals

- Policy #2 – Discussion about the issue of “shared leadership” with regard to chairing FAPT (sec. A, item 5) and whether or not this practice is actually happening.
- Group consensus that the FAPT has the autonomy to decide who will fulfill the duties of FAPT Chair and that the language in policy #2 be revised to reflect such.
- Motion to approve and accept revisions to policy #2 made by M. Mackey, seconded by G. Rosenzweig. No additional discussion. Motion passed.
- Policy #27 – pertained specifically to a state-directed process, known at the VICAP, which governed the use of community-based intensive behavioral health services. The VICAP process was discontinued and, as such, policy #27 is no longer needed. Motion to “sunset” policy #27 made by M. McGrane, seconded by G. Rosenzweig. No additional discussion. Motion passed.

VI. Status Updates

- Child Welfare will host a workshop in March with various community partners, to discuss the strategic plan that evolved out of their racial equity work with the National Adoption Association. This will be the “kick-off” for the Groundwater Analysis Training scheduled for mid-April.
- Crossover Youth Practice Model (CYPM) – will facilitate a meeting of select stakeholders to discuss how to address the issue of young, i.e., child-age, offenders who commit violent offenses.
- Family First Initiative – meetings are continuing with two members of the Finance unit now participating.

VII. Adjournment: With no further items to be discussed, a motion was made to adjourn meeting at 3:33pm.

This meeting is being held electronically pursuant to Code of Virginia § 2.2-3708.3(C) to undertake essential business. Members of the Board and staff are participating from remote locations through a Zoom platform.